

Lender Contact Log

As you work with your lender to get help with your mortgage, you'll want to have a record of all communications for future reference. To help you keep a detailed log, use the following worksheet to document all of your conversations and important information.

Remember, before you call your lender it is important that you are well prepared and have the following items readily available:

- *Most recent monthly mortgage statement*
- *Pay stubs or other documents showing your household income*
- *Most recent tax return*
- *Second loan or home equity line of credit statements*
- *Account balances and minimum monthly payments on all credit cards*
- *Most recent checking/savings/investment statements*
- *Reason for your financial hardship and supporting proof*

Call Date:	Notes/Follow-up Items:
Contact Name:	
Contact Number:	
Contact Department:	
Phone Number:	Missing Documents:
Fax Number:	
Email Address:	
Follow-up Date:	

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